

*Bayside Presbyterian Preschool  
and Kindergarten*

**1400 Ewell Road  
Virginia Beach, VA 23455  
(757) 464-0292**

**E-mail: [preschool@baysidepresby.org](mailto:preschool@baysidepresby.org)**

**Re: Before School Program – 8:30 am to 9:30 am**

**Parents,**

The preschool will be offering an early drop-off for students which will allow your child to start school an hour earlier at 8:30 am. When early drop-off is used on a regular basis, please include the following amounts in your monthly tuition payments.

- **1 day per week – add \$20 to your monthly payment**
- **2 day per week – add \$40 to your monthly payment**
- **3 day per week – add \$60 to your monthly payment**
- **4 day per week – add \$80 to your monthly payment**
- **5 day per week – add \$100 to your monthly payment**
- **Kindergarten class only – add \$65 to your monthly payment**

When our early drop-off program is used occasionally, a **24-hour notice is required** (you must notify the preschool office at least 24 hours before the day you want your child to attend). The cost of the **occasional early drop-off is \$8.00 per hour** and you will receive a bill at the end of the month for the number of days your child attended early. Please call if you have any questions.

Please include the bottom portion of this sheet with your first tuition payment and include the extra cost if you will be sending your child on a regular basis.

Thank you,

Kathleen Armstrong  
Director

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**Child's Name:** \_\_\_\_\_

**Class attending:** \_\_\_\_\_

**Parent Signature:** \_\_\_\_\_

**I plan on having my child attend the Early drop off program:**

**Please circle the days: M T W TH F**

**I will use this program occasionally: Yes \_\_\_\_ No \_\_\_\_ Not sure \_\_\_\_**